



# Town of Lancaster

## BUILDING DEPARTMENT

21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086

716-684-4171

FAX 685-5317

TOWN BOARD  
*Supervisor*  
Johanna M. Coleman

*Councilmembers*  
John M. Abraham, Jr.  
Dawn Gaczewski  
Ronald Ruffino, Sr.  
Matthew Walter

## VILLAGE SHED PERMITS

### INFORMATION REQUIRED

- \_\_\_\_\_ ORIGINAL STAMPED SURVEY
- \_\_\_\_\_ PLOT PLAN OF SHED WITH EXACT MEASUREMENTS FROM DWELLING  
AND LOT LINES
- \_\_\_\_\_ DIMENSIONS OF SHED  
HEIGHT \_\_\_\_\_ WIDTH \_\_\_\_\_ LENGTH \_\_\_\_\_
- \_\_\_\_\_ INSURANCE CERTIFICATE IF USING A CONTRACTOR
- \_\_\_\_\_ DETAIL SHEET OF HOW THE SHED IS BEING CONSTRUCTED
- \_\_\_\_\_ CHECK FOR \$25. PAYABLE TO THE TOWN OF LANCASTER

### CODES TO FOLLOW

NO ACCESSORY STRUCTURE SHALL BE LOCATED IN A FRONT YARD OR A  
REQUIRED SIDE YARD.

SHED MUST BE LOCATED A MINIMUM OF 4 FEET TO A LOT LINE, 10 TO ANY  
DWELLING AND 5 FEET TO ANY OTHER BUILDING.

SHED HEIGHT CAN BE A MAXIMUM OF 14 FEET.

NOT MORE THAN 30% OF REAR YARD CAN BE COVERED BY ACCESSORY  
STRUCTURES.

BUILDING HEIGHT IS THE VERTICAL DISTANCE MEASURED FROM THE AVERAGE  
ELEVATION OF THE PROPOSED FINISHED GRADE OF THE BUILDING TO THE  
HIGHEST POINT OF THE ROOF FOR FLAT ROOFS AND TO THE MEAN HEIGHT  
BETWEEN EAVES AND RIDGE OF GABLE, HIP, MANSARD, PITCHED OR GAMBREL  
ROOFS.

*IF THE SHED IS TO BE PLACED ON AN EASEMENT IT MUST FIRST BE APPROVED BY  
THE DEPARTMENT OF PUBLIC WORKS.*

I, THE UNDERSIGNED, HAVE READ AND BEEN ADVISED BY THE TOWN OF  
LANCASTER BUILDING INSPECTORS OFFICE REGARDING THE ABOVE  
REGULATIONS. FURTHERMORE, I HAVE SUBMITTED THE REQUIRED  
SPECIFICATIONS AND UNDERSTAND I MUST CONTACT THE BUILDING  
DEPARTMENT FOR THE REQUIRED INSPECTIONS FOR A SHED.

ACCEPTED \_\_\_\_\_ DATE \_\_\_\_\_  
BUILDING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_



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## STRUCTURE SYSTEM DETAIL

NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_

FLOOR PLAN

